

Your address

Date

To *(Council department as on planning notice)*

REF: *(Name and Reference Number)*

Dear *(Councillor's Name)*,

As the neighbours of _____ we are writing to oppose _____
on the following grounds:

(Examples)

- VISUAL AMENITY
- EFFECT ON LISTED BUILDINGS & CONSERVATION AREA
- LAYOUT AND DENSITY OF BUILDING
- DESIGN, APPEARANCE & MATERIALS
- INADEQUATE PARKING
- LOSS OF TREES
- LOSS OF GREEN SPACE
- LOCAL POLICIES
- ARCHEOLOGY
- ETC.ETC.....

(Include a detailed account of each objection)

None of the residents are in favour of this application. Moreover, anyone in the borough who has been told of the plans is astonished and opposed to it, as this area is treasured by all in the borough.

We ask that you refuse the application in total and make it clear that planning permission will not be given for any _____ development on the site.

We reserve the right to address the Planning Committee.

Yours sincerely,